

## Contract Opportunity – Housing Manager

The Midale Housing Authority is seeking the services of a contracted Housing Manager. As an independent contractor, the Manager reports to the local Board of Directors and is responsible for the day to day, overall management of the housing portfolio. The Midale Housing Authority manages a portfolio of 22 senior housing units.

The contractor requires working knowledge and experience in general administration, computer skills, financial management and building maintenance. The contractor must have excellent written and verbal communication skills and be able to provide services cooperatively to individuals and groups of varying backgrounds. A high degree of discretion and confidentiality is required.

Interested parties can direct inquiries and / or submit expressions of interest in writing to:

Jim DeBruyne, Chairperson

Midale Housing Authority

PO Box 265

Midale, SK S0C 1S0

306-861-9277

**The deadline for written expressions of interest is September 20, 2018 and must include references with phone numbers.**

Thank you.