

A regular meeting of the Council of the Town of Midale was held on December 10, 2025 in the Town of Midale Council Chambers, 11 Macoun Ave. Midale, Saskatchewan.

**2025-12-1 CALL TO ORDER**

Deputy Mayor Gregg Prawdzik called the meeting to order at 6:01p.m. The attendance being as follows:

Mayor - Allan Hauglum - absent  
Councillors - Gregg Prawdzik  
Armond Hauglum  
Clinton Lund  
Ryan Thompson  
Melissa Schimmel  
Willy Wieler  
Administrator - Dena Scott

**2025-12-2 DECLARATION OF CONFLICT OF INTEREST**

Administrator Dena Scott, and Councillors Clinton Lund and Armond Hauglum declared an interest in items 2025-12-10.5 and 2025-12-10.6.

**2025-12-3 DELEGATIONS**

There were no delegations present.

**2025-12-4 ADOPTION OF AGENDA**

- Ryan Thompson/Armond Hauglum - That the agenda be adopted as presented.

Carried

**2025-12-5 MINUTES**

- Melissa Schimmel/Willy Wieler - That the minutes of the November 12, 2025 regular council meeting be approved as circulated.

Carried

**2025-12-6 FINANCIAL STATEMENT AND BANK RECONCILIATION**

- Armond Hauglum/Willy Wieler - That the financial statements of cash receipts and payments for the month of November, 2025, and that the bank reconciliation for the month of November, 2025 be approved as presented and attached to, forming part of these minutes.

Carried

**2025-12-7 ACCOUNTS PAYABLE**

- Melissa Schimmel/Ryan Thompson - That the following account payments be approved; and a list of these accounts be attached to, forming part of these minutes:

- cheques #17948 to #17960	\$ 26,578.74;
- EFT payments #172 to 199	\$ 28,621.88;
- debit payments #2025-0072 to #0077	\$ 495.63;
- online payments #2025-0137 to #0151	\$ 41,629.05;
- credit card payments #2025-0040 to #0043	\$ 10,025.52;
- payroll payments #21 to #22	<u>\$ 19,396.26</u>

total accounts' payable of

\$126,747.08

Carried

**2025-12-8 LIST OF CORRESPONDENCE**

- Clinton Lund/Willy Wieler - That the correspondence presented to this meeting having been acknowledged and dealt with, be filed for future reference of Council and Administration.

Carried

**2025-12-9 UNFINISHED BUSINESS**

**2025-12-9.1 Old Town Office**

- Ryan Thompson/Melissa Schimmel – That, due to the structural issues, the town office building currently located at 233 Main St. be donated to the Souris Valley Antique Association for \$0.00; and that the Town of Midale will cover the cost of moving the building to the pioneer village site located by the rodeo grounds.

Carried

**2025-12-9.2 New Town Office**

**2025-12-9.3 New Information Regarding SK Recycles**

- Willy Wieler/Armond Hauglum – That the Town of Midale rescind motion 2025-11-11.1 to transition to the SK Recycles full Extended Producer Responsibility model.

Carried

- Ryan Thompson/Willy Wieler – That the Town of Midale accepts the invitation to become an associate member of the Red Coat Waste Resource Authority Inc.; and that the Administrator contact SK Recycles to change our previous designation from full EPR to the community-led program through the regional waste management authority of the Red Coat Waste Resource Authority.

Carried

**2025-12-10 NEW BUSINESS**

**2025-12-10.1 Municipal Revenue Sharing Grant – Declaration of Eligibility**

- Melissa Schimmel/Gregg Prawdzik - The Council of the Town of Midale confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

- That we authorize Administrator Dena Scott to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

**2025-12-10.2 New Horizons Grant**

- Gregg Prawdzik/Melissa Schimmel – That the Administrator be instructed to contact the New Horizons for Seniors Program of Employment and Social Development Canada to arrange to refund the outstanding amount of the grant acquired by the previous recreation director as there is no documentation indicating what this amount was to be utilized for; the amount being seven thousand ninety-nine dollars and 60/100 (\$7,099.60).

Carried

**2025-12-10.3 Credit Card Surcharge**

- Clinton Lund/Willy Wieler – That the Town of Midale establish a policy of adding a two percent (2%) surcharge fee to anyone using a credit card to pay for any account with the Town of Midale.

Carried

**2025-12-10.4 2025 Vacation Days – Used, Carry Over and Sick Days**

- Ryan Thompson/Armond Hauglum - That the employees’ 2025 vacation days be approved, carried over into 2026 and paid out, and the unused sick days be paid out as follows:

	Days Taken	Days Left	Days Carried Over to 2025	Vacation Days Paid out	Sick Days Used	Sick Days Paid out
- Dena Scott	23	12	5	7	6	6
- Cory Torgunrud	9	11	5	6	2.5	9.5
- Dallas Druck	3	2	0	0	n/a	n/a
- Melissa Rasmuson	0	5	0	0	0	2
- Vanessa Lund	--	--	--	--	5	3.5

Carried

Councillor Clinton Lund declared an interest in the next two motions and left the council room at 7:08 p.m. and returned at 7:18 p.m.

Councillor Armond Hauglum declared an interest in the next two motions and left the council room at 7:08 p.m. and returned at 7:18 p.m.

Administrator Dena Scott declared an interest in the next two motions and left the council room at 7:09 p.m. and returned at 7:25 p.m.

**2025-12-10.5 2025 Christmas Bonus**

- Ryan Thompson/Melissa Schimmel - That the employees be awarded Christmas bonuses for 2025 as follows:

Dena Scott	\$3,500
Vanessa Lund	\$500
Cory Torgunrud	\$750
Dallas Druck	\$150

Melissa Rasmuson \$300  
Verna Hauglum \$200

Carried

**2025-12-10.6 2026 Wages and Salaries**

- Ryan Thompson/Melissa Schimmel - That the wages and salaries, effective January 1, 2026 be set as follows:

	2026	2025 (current)
Dena Scott	- \$103,500	\$100,000
Vanessa Lund	- \$26.00/hr	\$24.00/hr
Cory Torgunrud	- \$31.00/hr	\$30.00/hr - will review in Ap/26
Dallas Druck	- \$25.00/hr	\$25.00/hr – will review in Ap/26
Melissa Rasmuson	- \$60,000 per year	just increased Dec 1/25
Verna Hauglum	- \$125.00/week	\$125.00/week

Carried

**2025-12-10.7 Year End Accounts Payable**

- Melissa Schimmel/Gregg Prawdzik - That the Mayor or Deputy Mayor along with the Administrator review and approve for payment all year end accounts payable received on or before December 31, 2025, if payment is required before the January, 2026 Council meeting.

Carried

**2025-12-10.8 Regular Council Meeting Day and Time for 2026**

- Gregg Prawdzik/Armond Hauglum - That the day and time of the regular Council meetings be set as the second Tuesday of each month commencing at 6 pm; and that a list of these days be provided to all council members.

Carried

**2025-12-10.9 SaveStation – temporary location**

- Willy Wieler/Armond Hauglum – That, until the new town office is built, the AED SaveStation will be moved to the old fire hall located at 230 Main St.

Carried

**2025-12-10.10 Debenture**

- Melissa Schimmel/Gregg Prawdzik – That this be tabled to January, 2026.

Carried

**2025-12-10.11 School Bus Parking**

**2025-12-10.12 230 Main St. – Rental Contract**

- Ryan Thompson/Willy Wieler – That the Administrator send an email to the tenant in 230 Main St., informing them that they have until December 19, 2025 to reply with overdue rent payments and/or payment arrangements, or the rental agreement may be terminated as stated in the signed contract.

Carried

**2025-12-11 BOARD REPORTS**

- Willy Wieler/Armond Hauglum - That the following verbal board reports be accepted as presented:

1. Recreation Board – Councillor Gregg Prawdzik
2. Midale Library – Councillor Gregg Prawdzik
3. Mainprize Park Board – Councillor Ryan Thompson
4. Mainprize Manor Trust – no meeting
5. Midale/Cymri Fire and Rescue Board – no meeting
6. St. Joseph’s Hospital Committee – no meeting
7. Westphalia Cemetery – no meeting
8. Midale Daycare Inc. - no meeting
9. Midale Swimming Pool – no meeting
10. Public Works Committee – Councillor Willy Wieler

Carried

**2025-12-12 NEXT MEETING**

The next meeting of Council be held on January 13, 2026 at 6 p.m.

**2025-12-13 ADJOURNMENT**

- Gregg Prawdzik - That this meeting now be adjourned. The time being 8:06 p.m.

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Mayor Allan Hauglum

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Administrator Dena Scott